



## **JOB OPENING**

*Posted: October 20, 2021*

***IF YOU ARE INTERESTED IN APPLYING FOR THIS POSITION, PLEASE FIRST REQUEST A DETAILED JOB DESCRIPTION BY EMAILING [MATT@PIHTX.ORG](mailto:MATT@PIHTX.ORG).***

Position Title: **Assistant Director for Cedar Park/Leander**  
Reports To: Executive Director  
Status: Full-time (30+ hours/week)  
Location: Cedar Park/Leander and Lake Travis  
FLSA Class: Exempt  
Compensation: \$50-55,000 plus benefits  
Start Date: January 1, 2022

### **Summary**

Partners in Hope – Texas is looking for an experienced ministry director for our growing and respected nonprofit organization. We are entering into an exciting new phase and are looking for someone with a pastoral mindset who loves community outreach. As we expand our ministry into the Cedar Park/Leander area in 2022, we need a passionate self-starter who will take the lead on laying the groundwork for programming, volunteer recruitment, and community networking, replicating services already in place in the Lake Travis area.

Specific responsibilities for this position as we build out a new service community include: building partnerships; developing a plan to minister to new families; recruiting/training new volunteers; setting up monthly community workdays; and supporting organizational communication and development priorities. This position works with all members of the PIH leadership team, but primarily the executive director and assistant director for Lake Travis. The ideal candidate will either live in Cedar Park/Leander or will have knowledge of that area. This person will receive training from current staff who work in the Lake Travis area.

The person hired for this role must have a love for faith-based ministry and a passion for the vision and mission of Partners in Hope, along with a willingness to adhere to PIH core values of: Community, Compassion, Connection, Commitment and Christ-centered. Learn more about our history and ministry at [www.pihtx.org](http://www.pihtx.org) and [www.unexpectedconnections.org](http://www.unexpectedconnections.org).

### **About Partners in Hope**

Partners in Hope (PIH) is an independent, collaborative nonprofit ministry focused on eliminating social isolation in Central Texas. We connect neighbors in need with ongoing community support through unique partnerships with local churches, other nonprofits, and servant-hearted volunteers. In 2021, Partners in Hope celebrated 10 years of service to the Lake Travis area. We are excited to expand our ministry to the Cedar Park/Leander area in 2022.

Approved by: MBP  
Date: 10/20/21